UNITED STATES POSTAL SERVICE®

Manifest Certification Order Form

Main Contact			
Company Name			
Company Address (Street Number, Suite #)			
City		State	ZIP+4
Phone	Extension	Fax	
Email Address		Web Address	
Technical Contact	Phone		
Tester Contact	Phone	Email Address	

After successfully completing the certification process, your certified product will be listed on the Manifest Certified Products List using the information provided below:

Sales Contact			
Sales Address			
City		State	ZIP+4
Phone	Extension	Fax	
Email Address		Web Address	

Product Information

Manifest Product Name	Version Number

Level of certification: ❑ MAC ❑ MAC Gold

Price: ❑ Under $500 ❑ $500 – $1000 ❑ $1000 – $5000 ❑ Over $5000 ❑ Custom

Type of Software: ❑ Retail ❑ In-house/Proprietary Use

Media Configuration: ❑ RIBBS ❑ CD

If there is a limit to the number of addresses this product can process, what is the maximum number?

If this product/manifest engine is licensed to another company, what are the company and product names?

If this product/manifest engine is marketed under another name, identify the product name and version number:

MAC Certification

Classes of Mail
- ☐ First-Class Mail (Single Piece)
- ☐ Priority Mail
- ☐ Priority Flat Rate Envelope
- ☐ Parcel Post
  - Parcel Select
    - ☐ Single Entry Point
    - ☐ Multiple Entry
- ☐ Bound Printed Matter Parcels
- ☐ Bound Printed Matter Flats
- ☐ Media Mail
- ☐ Library Mail
- ☐ International Letter-Post
- ☐ International Parcel - Post
- M-Bags
- ☐ Air
- ☐ Economy
- ☐ Books and Sheet Music

Processing Categories
- Letters
- ☐ Machinable
- ☐ Non-Machinable
- Flats
- ☐ Automation
- ☐ Non-Automation
- ☐ Machinable
- ☐ Non-Machinable
- Parcel Post
- ☐ Machinable
- ☐ Non-Machinable
- ☐ Balloon
- ☐ Oversized

Discounts
- ☐ Parcel Routing Barcode Discount
- ☐ Bound Printed Matter Flat Discount

Local Zones
- ☐ Determined Manually
- ☐ Use of City State File

Special Service
- ☐ Certificate of Mailing
- ☐ Certified Mail
- ☐ Delivery Confirmation-Electronic Only
- ☐ Insured Mail-Domestic
- ☐ Insured Mail-International
- ☐ Parcel Airlift (PAL)
- ☐ Registered Mail
- ☐ Restricted Delivery
- ☐ Return Receipt
- ☐ Return Receipt for Merchandise
- ☐ Signature Confirmation-Electronic Only
- ☐ Special Handling

Documentation Produced
- ☐ Single Class Manifest
- ☐ Mixed Class Manifest
- ☐ Combined Manifest & PS Form 3877
- ☐ Mixed Special Services
- ☐ Confirmation Services Only
- ☐ PS Form 3877
- ☐ International Mixed Class Manifest
- ☐ Domestic & International & PS Form 3877 Combined
- ☐ Manifest Summary
- ☐ Job Set Up/Parameter Report
- ☐ Standard Shipping Label
- ☐ Permit Imprint Label
  - Other: _____
  - _____
  - _____

Postal Forms
- ☐ PS Form 1357-S – Request for Computer Access
- ☐ PS Form 3152 – Confirmation Services
- ☐ PS Form 3540-S – Supplement
- ☐ PS Form 3600-PM – Priority Mail
- ☐ PS Form 3600-R – First-Class Mail
- ☐ PS Form 3605-BFR – Bound Printed Matter Flats
- ☐ PS Form 3605-BPR – Bound Printed Matter Parcels
- ☐ PS Form 3605-PR – Parcel Post
- ☐ PS Form 3605-SR – Parcel Select
- ☐ PS Form 3605-PR/SR – Combined Statement Facsimile Only
- ☐ PS Form 3608-R – Media & Library Mail
- ☐ PS Form 3651-LP – International Letter-Post
- ☐ PS Form 3651-PP – International Parcel-Post
- ☐ PS Form 3651-M – International M-Bags
- ☐ PS Form 8125 – Plant Verified Drop Shipment

Hardware Platforms Supported
- ☐ PC
- ☐ Macintosh
- ☐ Mid-Range
- ☐ Mainframe

Software Platforms Supported
- ☐ Windows 95
- ☐ Windows 98
- ☐ Windows 2000
- ☐ Windows NT
- ☐ Unix
- ☐ Linux
- Other: _____
- Other: _____

The following features are not verified during the certification process.
Please provide this information to be included on the Certified Product List.

Software
- ☐ Automated Special Services Forms Printing
- ☐ Automated Delivery Confirmation Tests
- ☐ Automated USPS Applications
- ☐ Tutorials/Help Screens and User's Guide
- ☐ Email Notification
- ☐ Express Mail Manifesting
- ☐ Free Demo Period
- ☐ Web-Based Manifesting
- ☐ Internet Updates
- ☐ Private Insurance Options

Import/Export
- ☐ ASCII Delimited
- ☐ ASCII Fixed Length
- ☐ Access
- ☐ Fox Pro
- ☐ dbase
- ☐ Text
- ☐ MS SQL
- ☐ Paradox
- ☐ Oracle
- ☐ Custom Integration Available

Accounting, Reporting and Other
- ☐ Department/Client Charge Back
- ☐ Invoice
- ☐ Shipping History Analysis
- ☐ Delivery Performance Analysis
- ☐ Flag/Rate Residential Deliveries
- ☐ Multi-Carrier Rate Shipping

MAC Gold Certification

Classes of Mail
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- ☐ Priority Mail
- ☐ Priority Flat Rate Envelope
- ☐ Parcel Post

Discounts
- ☐ Parcel Routing Barcode Discount

Local Zones
- ☐ Determined Manually
- ☐ Use of City State File

Special Service
- ☐ Delivery Confirmation-Electronic Only
- ☐ Insured Mail-Domestic – Integrated Barcode Only
- ☐ Signature Confirmation-Electronic Only

Processing Categories
Letters
- ☐ Machinable
- ☐ Non-Machinable

Flats
- ☐ Machinable
- ☐ Non-Machinable

Parcel Post
- ☐ Machinable
- ☐ Non-Machinable
- ☐ Balloon
- ☐ Oversized

Postal Forms
- ☐ MAC Gold MMS System Agreement
- ☐ MAC Gold MMS System Application
- ☐ PS Form 1357-S – Request for Computer Access
- ☐ PS Form 3152 – Confirmation Services
- ☐ PS Form 3540-S – Supplement
- ☐ PS Form 3600-PM – Priority Mail
- ☐ PS Form 3605-PR – Parcel Post
- ☐ PS Form 3600-R – First-Class Mail

Documentation Produced
- ☐ MAC Gold Manifest
- ☐ Standard Shipping Label
- ☐ Job Set Up/Parameter Report
- Other: _____
  _____
  _____

Hardware Platforms Supported
- ☐ PC
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- ☐ Windows 2000
- ☐ Windows NT
- ☐ Unix
- ☐ Linux
- Other: _____
- Other: _____

Equipment Supported

Scales
- ☐ Detecto AS 350 D
- ☐ Detecto AS 400 D
- ☐ Detecto AS 410 D
- ☐ NCI Weigh-Tronix 7620
- ☐ NCI Weigh-Tronix 7623
- ☐ NCI Weigh-Tronix 7680
- ☐ NCI Weigh-Tronix 7820
- ☐ NCI Weigh-Tronix 7829
- ☐ NCI Weigh-Tronix 7880
- ☐ Pennsylvania 7200

- ☐ Toledo PS-60
- ☐ Transcell SP-100 Series
- Other: _____
  _____
  _____

Scanners
- ☐ Symbol
- ☐ PSC Quickscan
- Other: _____
  _____

Label Printers
- ☐ Eltron LP-2742 _____
- ☐ Zebra Z4000 _____
- ☐ I-Class DataMax
- Other: _____
  _____

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- ☐ Internet Updates
- ☐ Private Insurance Options

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- ☐ ASCII Fixed Length
- ☐ Access
- ☐ Fox Pro
- ☐ dbase
- ☐ Text
- ☐ MS SQL
- ☐ Paradox
- ☐ Oracle
- ☐ Custom Integration Available

Accounting, Reporting and Other
- ☐ Department/Client Charge Back
- ☐ Invoice
- ☐ Shipping History Analysis
- ☐ Delivery Performance Analysis
- ☐ Flag/Rate Residential Deliveries
- ☐ Multi-Carrier Rate Shipping

UNITED STATES POSTAL SERVICE®

Manifest Certification
Testing

Customer Information *(Please print)*

Attention Name

Firm/Customer Name

Complete Street Address, PO Box or Rural and RR Box   Apt/Suite #

City or Post Office   State   ZIP+4

Phone Number   Fax Number

| Ven Name: |
| Prod Name: |

| Version Number: |
| Hard Platform: |
| Soft Platform: |

Initial Testing Fees

April–May	June–July	August	September
$150.00	$300.00	$400.00	$500.00

Date Test Ordered:

Re-Testing Fees

April–May	June–July	August	September
$75.00	$150.00	$200.00	$250.00

Date Test Ordered:

For further information, contact the **MAC Certification Department** at **1-800-331-5746**.

Mail order form to:
ACCOUNTS RECEIVABLE
NATIONAL CUSTOMER SUPPORT CENTER
UNITED STATES POSTAL SERVICE
6060 PRIMACY PKWY STE 201
MEMPHIS TN 38188-0001

Payment Method
Make check or money order Payable to "United States Postal Service"

☐ Tax ID #

☐ Check   ☐ Money Order   ☐ Visa   ☐ Master Card

☐ Discover   ☐ Diner's Club   ☐ American Express

☐ Express Mail Corporate Acct. #

Credit Card #

Card expiration date: ____ /____

Authorized Personnel (please print)

Signature

The signature above accepts total responsibility governing the use of this card and agrees to comply with the terms of the issuer.

Bill To:
(Complete only if shipping address is different from mailing address)

Attention

Company

Address

City, State, ZIP+4

For USPS Use Only

Control Number:

Check Number: